



## **1st Eaton Bray & Edlesborough Scout Group**

Charity number: 300452

Receipts and Payments Accounts

for the

Year Ended 31 December 2021

# 1st Eaton Bray & Edlesborough Scout Group

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# 1st Eaton Bray & Edlesborough Scout Group

## CHARITY INFORMATION

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<b>CHARITY NUMBER</b>	300452
<b>GROUP REGISTRATION NUMBER WITH THE SCOUT ASSOCIATION</b>	29733
<b>TRUSTEES</b>	Richard Paul Fisher (Chair) Antony Durrant (Treasurer) George Langford (Secretary) Mark Owen (Scout Leader) Elizabeth Coates (Cub Leader)
<b>CONTACT ADDRESS</b>	26 Mill End Close Eaton Bray Dunstable LU6 2FH
<b>SCOUT HUT ADDRESS</b>	71 High Street Edlesborough Dunstable LU6 2HX

# 1st Eaton Bray & Edlesborough Scout Group

## TRUSTEES' ANNUAL REPORT From 1 January 2021 to 31 December 2021

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### Structure, governance and management

#### Governing document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

#### How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

#### Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

#### Organisational Structure

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders and parents' representation (if any) and meets every 2 to 3 months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

#### Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

# 1st Eaton Bray & Edlesborough Scout Group

## TRUSTEES' ANNUAL REPORT (continued) From 1 January 2021 to 31 December 2021

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### Objectives and activities

#### Summary of the objectives of the charity

The objectives of the group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

#### Summary of the main activities in relation to these objects

The annual programme includes a wide variety of activities selected to help our members develop skills, knowledge, confidence and friendships as they grow from young individuals to become young adults. Activities include

- Camping and outdoor survival skills;
- Outdoor activities such as hiking, canoeing and rock climbing;
- Games and sporting activities;
- Arts and crafts;
- First aid and safety training;
- Learning life skills (eg cooking)
- Days out and theatre trips
- Teaching social, community and cultural respect and awareness
- Individual, team and Group challenges

Our members are encouraged to become involved in the local community through taking part in the local village summer carnival and parading at St Georges Day and at the village Remembrance Day service.

The programme provides opportunity for members to earn badges to show their progression and development and members are also encouraged to earn activity badges in their own time.

#### Public benefit

We welcome all young people regardless of personal background, faith, gender or circumstances. Inability to pay membership subscriptions will not preclude admittance to the Scout Group. We will make reasonable adjustments to meet the needs of disabled persons.

In planning our activities for the year we kept in mind at our Trustee meetings the Charity Commission's guidance on public benefit.

#### Volunteers

The Group relies on the assistance of parent helpers to ensure the safety and wellbeing of its members during Group activities.

# 1st Eaton Bray & Edlesborough Scout Group

## TRUSTEES' ANNUAL REPORT (continued) From 1 January 2021 to 31 December 2021

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### Achievements and performance

#### Summary of the main achievements in the year

Despite the continued challenge presented by the pandemic, we are proud to have been able to deliver a full programme of Scouting activities throughout the year while maintaining all necessary precautions in line with Government guidance. The Group continues to attract new members and finished the year with 80 members in total. The Dunstable District Scout Groups are the only region in the UK to increase their member numbers between 2020 and 2021.

We were also successful in appointing more adult volunteers in the form of a new Assistant Cub Leader and two Section Assistants for our Beaver Colony.

The village carnival was held on the August bank holiday weekend. It was anticipated the change from the usual date in July, the fact the Carnival procession was not going ahead, and the continued concern due to the pandemic would result in much lower attendance, and supplies for the group BBQ stand were reduced accordingly. To our surprise the attendance on the day was very high and stall was a sell-out.

The highlight of the year was the Group camp held on the last weekend in September at Phasels Wood near Kings Langley. Planned at relatively short notice, we had 70 Beavers, Cubs and Scouts attending for a weekend of fun and activities including rifle shooting, archery, water rockets, campfires, a huge inflatable assault course, the cresta run and a massive water slide. All that attended went home tired, muddy, smelly, and very very happy.

### Financial review

In the year ended 31 December 2021 the Group had a net cash deficit of £403 and as at 31 December 2021 the Group had cash reserves of £18,430.

#### Reserves policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs - circa £5000.

The Group also has the responsibility to maintain the Scout Hut in good condition for the benefit of current and future members: the Group Executive Committee considers it prudent to carry a reserve of £3000-£5000 against contingent repairs.

### Declaration

This report was approved and authorised for issue by the Board of Trustees on 3 May 2022 and signed on its behalf by:

.....  
Paul Fisher  
Chairman

.....  
Antony Durrant  
Treasurer

# 1st Eaton Bray & Edlesborough Scout Group

## TREASURER'S REPORT Year Ended 31 December 2021

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These accounts are prepared on a Receipts and Payments basis and report the income and expenditure based on the cashflows in and out of the group in the year.

At the start of 2021 there was still a lot of uncertainty with the pandemic and whether face-to-face Scouting could continue through the winter months. Bolstered by the grant funds received in 2020, we took the decision not to charge membership subs in the first term of the year. As the restrictions were gradually lifted and we could return to a regular and more usual Scouting programme we returned to charging subs for the Summer and Autumn terms.

Despite the lower income from subscriptions, the Group's financial position was supported by income generated from other sources including:

- sale of old patrol tents, generating proceeds of £750
- donation from the St Mary's Carnival of £100
- despite expecting a lower turnout, the village carnival was extremely well attended and the Scout BBQ generated a net profit of £739, which was split 50:50 with the District Explorers group.
- the Group Camp in September had a much higher uptake than we could have hoped for with nearly 70 members attending across the weekend. While originally budgeted to breakeven, the camp generated a surplus of approximately £700 which helped pay for the new tents purchased for the weekend.

During the year we invested in 6 new four-man tents and a gas tea-urn, that all had their first use at the Group camp.

The Group finished the year with a net cash outflow of £403 and total cash holdings of £18,430. As we go into 2022 the Group still has around £5,000 of the grant funds remaining which have been ringfenced for essential hut maintenance works.

Antony Durrant  
Group Treasurer  
Date: 3 May 2022

**SCRUTINEER'S REPORT**  
to the trustees of  
**1st Eaton Bray & Edlesborough Scout Group**

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I report on the accounts of the Group for the year ended 31 December 2021.

**Respective responsibilities of Trustees and Scrutineer**

As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply.

It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

**Basis of Scutineer's Statement**

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages 4 To 6 of the Receipts and Payments Accounts.

**Scrutineer's Statement**

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Jo Morran

Date: 22 March 2022



# 1st Eaton Bray & Edlesborough Scout Group

## RECEIPTS & PAYMENTS ACCOUNTS

for the period 1 January 2021 to 31 December 2021

### GENERAL (UNRESTRICTED) RECEIPTS AND PAYMENTS ACCOUNTS

	2021		2020	
	£	£	£	£
<b>RECEIPTS</b>				
<b>Membership subscriptions and scouting activities</b>				
Membership subscriptions	5,098		2,578	
Less: Membership subscriptions paid on	<u>(3,613)</u>		<u>(3,060)</u>	
	1,485		(482)	
Gift aid	484		950	
Group camp	2,910		-	
Parent contributions to activities	<u>-</u>		<u>333</u>	
		4,879		801
<b>Fundraising</b>				
Carnival BBQ (net profit)	419		(50)	
Camp Tuck Shop	103		-	
Amazon Smile and Easyfundraising	<u>199</u>		<u>139</u>	
		721		89
<b>Donations</b>				
St Mary's Carnival	100		-	
Other donations	<u>-</u>		<u>-</u>	
		100		-
<b>Grants</b>				
Retail & Leisure Grant		-		10,000
<b>Other income</b>				
Sale of equipment		750		
Hall hire (Explorers)		120		-
<b>Investment income</b>				
The Scout Association Short Term Investment Service interest		52		-
<b>TOTAL RECEIPTS</b>		<u>6,622</u>		<u>10,890</u>

# 1st Eaton Bray & Edlesborough Scout Group

## RECEIPTS & PAYMENTS ACCOUNTS

for the period 1 January 2021 to 31 December 2021

### GENERAL (UNRESTRICTED) RECEIPTS AND PAYMENTS ACCOUNTS

	2021		2020	
	£	£	£	£
<b>PAYMENTS</b>				
<b>Scouting activities</b>				
Youth programme and activities	833		814	
Group camp	2,266		-	
Badges and uniform	433		243	
Water and sewerage	123		125	
Electricity and gas	306		354	
Insurance	589		575	
Premises repairs and renewals	58		-	
Group supplies, materials and equipment	721		439	
Administration costs	10		-	
Other general costs	29		9	
AGM and trustee expenses	283		17	
Covid-10 specific expenditure	180		818	
		5,831		3,394
<b>Asset and investment purchases</b>				
Equipment purchased	1,194		-	
District loan repayment	-		2,000	
		1,194		2,000
<b>TOTAL PAYMENTS</b>		<b>7,025</b>		<b>5,394</b>
<b>NET RECEIPTS / (PAYMENTS)</b>		<b>(403)</b>		<b>5,496</b>
Cash funds at 1 January 2021		18,833		13,337
<b>Cash funds at 31 December 2021</b>		<b>18,430</b>		<b>18,833</b>

# 1st Eaton Bray & Edlesborough Scout Group

## RECEIPTS & PAYMENTS ACCOUNTS

for the period 1 January 2021 to 31 December 2021

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### STATEMENT OF ASSETS AND LIABILITIES (UNRESTRICTED) AT 31 DECEMBER 2020

#### CASH FUNDS

	2021	2020
	£	£
Bank current account	11,199	11,654
Bank deposit account	96	96
The Scout Association Short Term Investment Service	7,135	7,083
	<u>18,430</u>	<u>18,833</u>

#### ASSETS RETAINED FOR CHARITY'S OWN USE

	2021	2020
	£	£
Land & buildings	180,000	180,000
Scouting equipment and furniture	14,827	13,633
	<u>194,827</u>	<u>193,633</u>

#### LIABILITIES

	2021	2020
	£	£
Expenses incurred but not yet paid	52	-
	<u>52</u>	<u>-</u>

#### APPROVAL

These accounts were approved by the board of trustees on 3 May 2022 and signed on their behalf by:

.....  
RICHARD PAUL FISHER - Chair

.....  
ANTONY DURRANT - Treasurer