



## **1st Eaton Bray & Edlesborough Scout Group**

Charity number: 300452

Receipts and Payments Accounts

for the

Year Ended 31 December 2022

# 1st Eaton Bray & Edlesborough Scout Group

## CONTENTS

---

	<b>Page</b>
Charity Information	1
Trustees' Report	2-6
Scrutineer's Report	7
Receipts and Payments Accounts	8-10

# 1st Eaton Bray & Edlesborough Scout Group

## CHARITY INFORMATION

---

<b>CHARITY NUMBER</b>	300452
<b>GROUP REGISTRATION NUMBER WITH THE SCOUT ASSOCIATION</b>	29733
<b>TRUSTEES</b>	Richard Paul Fisher (Chair) Antony Durrant (Treasurer) Mark Owen (Scout Leader) Elizabeth Coates (Cub Leader) Zachary Allgood (Beaver Leader)
<b>CONTACT ADDRESS</b>	26 Mill End Close Eaton Bray Dunstable LU6 2FH
<b>SCOUT HUT ADDRESS</b>	71 High Street Edlesborough Dunstable LU6 2HX

# 1st Eaton Bray & Edlesborough Scout Group

## TRUSTEES' ANNUAL REPORT From 1 January 2022 to 31 December 2022

---

### Structure, governance and management

#### Governing document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

#### How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

#### Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

#### Organisational Structure

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders and parents' representation (if any) and meets every 2 to 3 months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

#### Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

# 1st Eaton Bray & Edlesborough Scout Group

## TRUSTEES' ANNUAL REPORT (continued) From 1 January 2022 to 31 December 2022

---

### Objectives and activities

#### Summary of the objectives of the charity

The objectives of the group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

#### Summary of the main activities in relation to these objects

The annual programme includes a wide variety of activities selected to help our members develop skills, knowledge, confidence and friendships as they grow from young individuals to become young adults. Activities include

- Camping and outdoor survival skills;
- Outdoor activities such as hiking, canoeing and rock climbing;
- Games and sporting activities;
- Arts and crafts;
- First aid and safety training;
- Learning life skills (eg cooking)
- Days out and theatre trips
- Teaching social, community and cultural respect and awareness
- Individual, team and Group challenges

Our members are encouraged to become involved in the local community through taking part in the local village summer carnival and parading at St Georges Day and at the village Remembrance Day service.

The programme provides opportunity for members to earn badges to show their progression and development and members are also encouraged to earn activity badges in their own time.

#### Public benefit

We welcome all young people regardless of personal background, faith, gender or circumstances. Inability to pay membership subscriptions will not preclude admittance to the Scout Group. We will make reasonable adjustments to meet the needs of disabled persons.

In planning our activities for the year we kept in mind at our Trustee meetings the Charity Commission's guidance on public benefit.

#### Volunteers

The Group relies on the assistance of parent helpers to ensure the safety and wellbeing of its members during Group activities.



# 1st Eaton Bray & Edlesborough Scout Group

## TRUSTEES' ANNUAL REPORT (continued) From 1 January 2022 to 31 December 2022

---

### Achievements and performance

#### Summary of the main achievements in the year

##### Group

Membership numbers remained strong and in the high 70's throughout the year with each section well attended by about 25 members each week. The group continues to receive plenty of demand and interest from new and prospective members. Our volunteer numbers have also increased with the introduction of a new Assistant Beaver Leader. Beavers and Cubs have also benefitted from support from 2 Young Leaders in each section, former Scouts working towards their Duke of Edinburgh volunteering roles.

Sound absorption panels were installed in the hut roof during the summer holidays. These panels reduced the overall echo and din caused by the sound bouncing off the hard surfaces of the hut. They have had a great impact on reducing the overall noise level and to make the hut a more comfortable environment for our members and leaders, as well as adding some colour to the hut.

The theme of the village carnival was 'Love Our Planet' and the group entered a 'walking float' into the procession which was awarded first in its category.

In September we held another well attended group camp at Lee's Wood. The camp theme was 'Myth and Magic' and around 60 members from all sections became hobbits, wizards, unicorns, and other fantastic creatures for a weekend of activities including bottle rockets, climbing, wand making, axe throwing and a giant inflatable assault course.

##### Beaver section highlights

In 2022 the Beaver section held trips to the Tree Cathedral in Whispnade, Luton Hoo Walled Garden and to Frogmore Paper Mill.

Food and cooking was the theme on several occasions including St Davids day with the making of Welsh Cakes, an international night where different cuisines from around the world were cooked, and a campfire night at Longrove campsite for making s'mores and singing camp songs.

The Beavers had special talks, presentations and training sessions provided by the Beaver Trust, Edlesborough Tennis Club and a local Beekeeper.

And to celebrate the Queen's jubilee a Beaver tea party was held and attended with guests including the Mayor of Dunstable, representatives from Edlesborough Parish Council and members from Dunstable District Scouting.

Beavers also held a summer day camp involving a hike from Ivinghoe Beacon, games and crafting activities.

# 1st Eaton Bray & Edlesborough Scout Group

## TRUSTEES' ANNUAL REPORT (continued) From 1 January 2022 to 31 December 2022

---

### Achievements and performance

#### Summary of the main achievements in the year (continued)

##### Cub section highlights

In the spring term Cubs undertook a successful litter pick and enjoyed an exciting Easter Egg Hunt on The Green. The most popular activities during the summer term were the rolling-rock climbing at Phasel's Wood, go-karting on The Green and water games with the Beavers. Other highlights of the autumn term were trampolining at Orbit and the chance to use the telescopes of the Luton Astronomical Society to see the night sky from Dunstable Downs.

The cubs also held their own party to celebrate the Queen's jubilee with crafts, games and a tea party.

##### Scout section highlights

March saw the return of one of the Scouts favourite events of the year, Monopoly Run Live. 5500 Scouts, Guides and Explorers take over London for a live action game of monopoly, travelling around London by tube, bus and foot to visit as many of the Monopoly locations as possible. Our group entered four teams (20 Scouts in total) to compete against around 940 other teams from other groups. All teams did really well coming 3rd, 4th or 5th (out of seven teams) in their respective games.

Other outdoor activities included two hikes to Ivinghoe Beacon (one in summer, one in the dark on fireworks night ... with sparklers), a summer bike ride to the bmx track in Dunstable and a What3Words Halloween scavenger hunt.

Indoor activities included human board games, Taskmaster style challenges, an Apprentice style mocktail night and paracord crafting.

For politics week the Scouts were fortunate to be visited by Greg Smith MP who gave an interesting insight into the world of politics and the role of an MP and answered a wide range of the Scouts', sometimes challenging, questions.

# 1st Eaton Bray & Edlesborough Scout Group

## TRUSTEES' ANNUAL REPORT (continued) From 1 January 2022 to 31 December 2022

---

### Financial review

2022 was the first full year of full scouting since the pandemic. Basic group membership subscriptions received totalled £7847 with almost exactly half of this being paid on for district and national fees. With gift aid and parent contributions to camp and other activities, the group almost exactly broke even on its core Scouting activities, with income of £8,717 and costs of £8,740.

Additional fundraising generated an additional £761, including £338 from a very successful Raffle at the village carnival in place of the usual Scout BBQ. Unfortunately Amazon Smile is set to close which typically generates nearly £300 of income each year.

The group was extremely fortunate in 2022 to receive £2,874 in donations from a number of sources and in addition £3,500 in grants towards the sound absorption panels.

In August the group completed the sound absorption installation project at a cost of £5,603, a significant sum for the group to pay but the impact has been greatly softened by the grants and donations received. The improvement to the noise levels in the hut have been significant and have greatly improved the environment for our members so the investment is worth every penny spent. The group also invested in 6 new tents prior to summer camp, to replace the old broken stock at a cost of £900.

Despite anticipating a deficit for the year due to the sound absorption project planned, thanks to the donations and grants received the group has finished the year with an annual cash surplus of £648. Total cash funds held at 31 December 2022 was £19,078.

Financial considerations for 2023 include increasing subscriptions to £37 per term. This is the first increase in many years and now deemed essential to meet rising costs. The sinking hut floor repair is also the next priority for essential hut maintenance, quotes need to be obtained but expectations are potential costs of c£15k.

### Reserves policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs - circa £5000.

The Group also has the responsibility to maintain the Scout Hut in good condition for the benefit of current and future members: the Group Executive Committee considers it prudent to carry a reserve of £3000-£5000 against contingent repairs.

### Declaration

This report was approved and authorised for issue by the Board of Trustees on 4 April 2023 and signed on its behalf by:



Paul Fisher  
Chairman



Antony Durrant  
Treasurer



**SCRUTINEER'S REPORT**  
to the trustees of  
**1st Eaton Bray & Edlesborough Scout Group**

---

I report on the accounts of the Group for the year ended 31 December 2022.

**Respective responsibilities of Trustees and Scrutineer**

As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply.

It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

**Basis of Scrutineer's Statement**

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages 7 to 9 of the Receipts and Payments Accounts.

**Scrutineer's Statement**

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.



Jo Morran

Date: 20/03/23.....

# 1st Eaton Bray & Edlesborough Scout Group

## RECEIPTS & PAYMENTS ACCOUNTS

for the period 1 January 2022 to 31 December 2022

### GENERAL (UNRESTRICTED) RECEIPTS AND PAYMENTS ACCOUNTS

	2022		2021	
	£	£	£	£
<b>RECEIPTS</b>				
<b>Membership subscriptions and scouting activities</b>				
Membership subscriptions	7,847		5,098	
Less: Membership subscriptions paid on	(3,911)		(3,613)	
	3,936		1,485	
Gift aid	938		484	
Group camp fees	2,940		2,910	
Parent contributions to activities	903		-	
		8,717		4,879
<b>Fundraising</b>				
Carnival (net profit)	338		419	
Camp Tuck Shop	83		103	
Amazon Smile and Easyfundraising	340		199	
		761		721
<b>Donations</b>				
St Mary's Carnival	250		100	
UK Online Giving	1,406		-	
Other donations	1,218		-	
		2,874		100
<b>Grants</b>				
Grants towards hut sound absorption		3,500		
<b>Other income</b>				
Sale of equipment		10		750
Hall hire (Explorers)		-		120
<b>Investment income</b>				
The Scout Association Short Term Investment Service interest		29		52
<b>TOTAL RECEIPTS</b>		<u>15,891</u>		<u>6,622</u>

# 1st Eaton Bray & Edlesborough Scout Group

## RECEIPTS & PAYMENTS ACCOUNTS

for the period 1 January 2022 to 31 December 2022

### GENERAL (UNRESTRICTED) RECEIPTS AND PAYMENTS ACCOUNTS

	2022		2021	
	£	£	£	£
<b>PAYMENTS</b>				
<b>Scouting activities</b>				
Youth programme and activities	2,388		833	
Group camp	3,202		2,266	
Badges and uniform	778		433	
Water and sewerage	141		123	
Electricity and gas	391		306	
Insurance	638		589	
Premises repairs and renewals	467		58	
Group supplies, materials and equipment	517		721	
Other general and administration costs	101		39	
Paypal/Sumup fees	81		-	
AGM and trustee expenses	-		283	
Health & safety	36		180	
		8,740		5,831
<b>Asset and investment purchases</b>				
Equipment purchased	900		1,194	
Sound absorption panels	5,603		-	
		6,503		1,194
<b>TOTAL PAYMENTS</b>		<b>15,243</b>		<b>7,025</b>
		£		£
Total receipts		15,891		6,622
Total payments		(15,243)		(7,025)
<b>NET CASHFLOW IN/(OUT)</b>		<b>648</b>		<b>(403)</b>
		£		£
<b>Reconciliation to cash held</b>		648		(403)
Net cashflow		18,430		18,833
Cash funds at 1 January 2022				
<b>Cash funds at 31 December 2022</b>		<b>19,078</b>		<b>18,430</b>

# 1st Eaton Bray & Edlesborough Scout Group

## RECEIPTS & PAYMENTS ACCOUNTS

for the period 1 January 2022 to 31 December 2022

### STATEMENT OF ASSETS AND LIABILITIES (UNRESTRICTED) AT 31 DECEMBER 2020

#### CASH FUNDS

	2022	2021
	£	£
Bank current account	8,111	11,199
Bank deposit account	3,808	96
The Scout Association Short Term Investment Service	7,159	7,135
	<u>19,078</u>	<u>18,430</u>

#### ASSETS RETAINED FOR CHARITY'S OWN USE

	2022	2021
	£	£
Land & buildings	180,000	180,000
Scouting equipment and furniture	15,727	14,827
	<u>195,727</u>	<u>194,827</u>

#### LIABILITIES

	2022	2021
	£	£
Subs paid in advance	37	-
Expenses incurred but not yet paid	38	52
	<u>75</u>	<u>52</u>

#### APPROVAL

These accounts were approved by the board of trustees on 4/4/2023 and signed on their behalf by:

  
.....  
RICHARD PAUL FISHER - Chair

  
.....  
ANTONY DURRANT - Treasurer